

February 13, 2013

ITEM NO. C1

**AUTHORIZATION TO ENTER INTO A CONTRACT WITH AT&T TO PROVIDE
DISASTER RECOVERY CO-LOCATION SERVICES**

To the Honorable Board of Commissioners:

RECOMMENDATION

It is recommended that the Board of Commissioners (“Board”) authorizes the Chief Executive Officer or his designee to enter into a contract with AT&T for Disaster Recovery Site Services for a three (3) year base term in an amount not-to-exceed \$218,160 with two (2) one (1) year options.

The Executive Vice President (“EVP”) of Finance, the Office of the General Counsel and the Office of Procurement have completed all necessary due diligence to support the submission of this initiative and recommend the approval of this item accordingly.

CORPORATE GOAL

Streamline operations to make the Chicago Housing Authority (“CHA”) more customer-focused and efficient.

The CHA is relocating to a new disaster recovery backup data center from its current disaster recovery site located at the Charles A. Hayes Family Investment Center (“FIC”). In accordance with industry best practice standards, a disaster recovery site should be located a minimum of twenty-five (25) miles away from its main data center. The CHA’s current FIC disaster recovery site is located significantly less than the twenty-five (25) mile industry standard. The current site would also require significant facility upgrades of power specifications and HVAC facilities. The project’s goal is to secure a state-of-the-art backup recovery facility that will enable the CHA to continue business operations in the event of an emergency or extended outage.

FUNDING: General Fund, Fiscal Year 2013

SOLICITATION SUMMARY

Specification No.:	RFP 12-00929
Vendor:	AT&T 225 West Randolph, 23C Chicago, Illinois 60606
Contract Type:	Professional Services
Base Contract Amount:	\$ 218,160 (Not-to-Exceed)
Base Contract Period:	3 Years (Service and Support)
Contract Term:	Three (3) Years base term
Option Period:	Two (2) One (1) Year Options
Solicitation Release Date:	June 28, 2012
Days Advertised:	30
Addenda:	2
Publication(s):	Chicago Sun-times, Chicago Defender, Extra

Pre-Bid/Proposal Date:	July 16, 2012
Solicitation Due Date:	August 2, 2012
Vendor List:	Twenty-Five (25)
Assist Agencies:	Sixty-Four (64)
Pick-up List:	Forty-Four (44)
Respondents:	Four (4)

M/W/DBE Participation:

Direct:

MBE ____% WBE ____% DBE ____%

Indirect:

MBE 20% WBE ____% DBE ____%

Waiver: No (Yes/No)

Section 3: Not Applicable

Hiring ____ (#) Subcontracting ____ (\$) Other Economic Opportunities ____ (\$)

GENERAL BACKGROUND

From 2006 through 2010 the CHA had several audits and management reviews conducted that focused on the CHA's ability to continue operations in the event of a disaster. KPMG performed assessments of the CHA's business continuity and disaster recovery plans and a primary facilities risk and vulnerability assessment. These reviews revealed many opportunities for improvement in order for the CHA to successfully respond to an event and to provide continuity to business operations. One significant concern noted in the CHA's disaster recovery plan was its backup data center's close proximity to its primary data center. Industry best practices recommend that a backup data center should be located a minimum of twenty-five (25) miles from its main computing facility. The CHA's FIC location also lacked adequate cooling and redundant power, which are critical components for backup data centers.

Requirements for the new disaster recovery site include:

- o Relocation of the CHA's current backup equipment
- o Establish a disaster recovery site twenty-five (25) miles from headquarters
- o Secure state-of-the-art backup recovery facility that will enable CHA to continue business operations in the event of an emergency or extended outage.
- o Provision of reliable power, Internet access and adequate cooling
- o A site that is accessible and secure with high availability, scalability and 24/7 on-site technical support

The Board action recommended in this item complies in all material respects with all applicable Chicago Housing Authority Board policies and all applicable federal (HUD) procurement laws.

The EVP of Finance concurs with the recommendation to enter into a contract with AT&T for rack space for the Disaster Recovery Site for three (3) years of service and support with two (2) one (1) year service and support options in an amount not-to-exceed \$218,160.

The CEO/President recommends the approval to enter into a contract with AT&T for the Disaster Recovery Site for base term of three (3) years of service in an amount not-to-exceed \$218,160 with two (2) one (1) year options.

RESOLUTION NO. 2013-CHA-7

WHEREAS, The Board of Commissioners of the Chicago Housing Authority has reviewed the memorandum dated February 13, 2013 titled “AUTHORIZATION TO ENTER INTO A CONTRACT WITH AT&T TO PROVIDE DISASTER RECOVERY CO-LOCATION SERVICES”,

THEREFORE, BE IT RESOLVED BY THE CHICAGO HOUSING AUTHORITY

THAT, the Board of Commissioners (“Board”) authorizes the Chief Executive Officer or his designee to enter into a contract with AT&T for the disaster recovery co-location services for a three (3) year base term in an amount not-to-exceed \$218,160 with two (2) one (1) year options.

These awards are subject to each Contractor’s compliance with the CHA’s MBE/WBE/DBE, Section 3 resident hiring, and bonding and insurance requirements.

